

Provider Access for Careers Provision at Europa School UK

Agreed: December 2020 Review date: December 2022

This statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 428 of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Lindsay Powell, Careers Lead, Telephone: 01235 524060; Email: careersguidance@europaschool.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. In a 'normal' school year we look to provide the following opportunities.

Year	Autumn term	Spring term	Summer term

S2 (Y8)		S3 options event – student assembly	Human Library Event
S3 (Y9)	Assembly opportunities - employability skills in RSE lessons	S4 options event – students assembly and parents' evening	Understanding different Careers – video interviews of different careers
S4 (Y10)	Xello introduction - making use of Xello, using LMI	Europa Careers evening with independent providers and employers for students and parents (including numerous STEM participants)	Apprenticeship and technical education presentation Work Shadowing Day
S5 (Y11)	Assembly on opportunities at 16 and employability skills 1:1 Careers Advice IB options sessions	Post-16 parental support Apprenticeships – support with applications where required CV development	Work experience preparation sessions Work experience
S6 (Y12)	IB CAS Mentoring Session 1	Higher education (HE) fair through partnership / OXLEP Assembly re Post 18 Mentoring Session 2 1:1 Careers Advice	Careers days, researching HE courses and writing personal statements Gap year opportunities Meeting with ex-students re University experience and applying to Oxbridge Work experience - across the year through CAS University Open Days
S7 (Y13)	HE applications meeting with students and parents Practice Interviews	Assembly on UCAS , student finance and other opportunities (apprenticeships)	Individual; meetings with students and/ parents following Baccalaureate results to discuss options. Xello review, completing and downloading CV and Careers record Session on LinkedIn and networking



			Alumni information session
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Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception.

Approval and review

Approved *Jan 2021* by Governors at Curriculum and Standards Committee

Next review: *Dec 2022*

Signed: *R. Barter*. Careers Link Governor