

Provider Access for Careers Provision at Europa School UK

Agreed: January 2020 Review date: January 2022

This statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 428 of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Lindsay Powell, Careers Lead, Telephone: 01235 524060; Email: l.powell@europaschool.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year	Autumn term	Spring term	Summer term
S2 (Y8)		S3 options event – student assembly	Human Library Event

S3 (Y9)	Assembly and tutor group opportunities - employability skills	S4 options event – students assembly and parents’ evening	Apprenticeship and technical education presentation Understanding different Careers – video interviews of different careers
S4 (Y10)	Assembly - employability skills	Europa Careers evening with independent providers and employers for students and parents (including numerous STEM participants)	Apprenticeship and technical education presentation Work Shadowing Day
S5 (Y11)	Assembly on opportunities at 16 Work experience half day session: cv and interview preparation	Post-16 assembly and parents’ evening Post-16 taster sessions Apprenticeships – support with	Work experience preparation sessions Work experience
S6 (Y12)	Post-18 assembly – apprenticeships Work experience planning Mentoring	Higher education (HE) fair. Assembly re Post 18 Oxbridge/Medical Applications Information Evening at SHKS (Learning Partnership Collaboration) Mentoring	Careers days, researching HE courses and writing personal statements Gap year opportunities Meeting with ex-students re University experience and applying to Oxbridge Subject references preparation Work experience University Open Days
S7 (Y13)	HE applications meeting with students and parents Practice Interviews	Assembly on UCAS , student finance and other opportunities (apprenticeships) Europa Careers evening with independent providers and employers for students and parents (including numerous STEM participants)	Individual; meetings with students and/ parents following Baccalaureate results to discuss options.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception.

Approval and review

Approved *[date]* by Governors at Curriculum and Standards Committee Next review: *[date]*

Signed: *[name]* Chair of Governors

[name] Head teacher

