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Europa Marking policy

Version and Date		Action/Notes
V1	Sept 2017	Updated with Primary symbols in Eng, Fr, Ger, Spa.
V2	July 2020	Update for reopening of schools in September 2020
V3	July 2024	Update after consultation
Review Date July 2028		

Europa School UK is a multi-cultural school, and the children are taught in both the English way and practices drawn from each of our languages. The method of marking reflects our various cultural identities, and it is therefore impossible to impose one way of marking to all teachers and teacher assistants.

Each teacher carefully considers their way of marking and ensures that this is consistently used over the year-and that their practice supports the objectives of the assessment policy.

The selected method of marking and its significance has to be clear to the pupils, the parents and the second teacher of the class, even if the latter has a different method.

By noticing, marking and discussing common mistakes and persistent errors, we can plan future individual, group or class work to improve standards.

Marking is feedback to the pupil and can be both shared in verbal and written form, this will be indicated in their work. This is used to inform teachers and pupils about their achievements and to move on their learning. The learning objectives and success criteria are shared with the class and are the focus of feedback given. As well as teachers marking work children can mark work themselves or with a partner. Not every piece of work needs to be

marked. Marking strategies may include stamps and codes. Teachers may use codes as part of their marking; these will be identified by the teacher in the pupils' books.

Regular discussion between teachers helps consistency and clarity of standards and ensures that their practice supports the objectives of assessments.

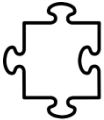
Appendix 1 – Marking Codes that may be used (use in primary but could also be utilised in secondary)

General

	Exceeded expectation
	Good work
	Learning Objective achieved
	Come and talk to me

English

	Well done
	LO achieved
<i>M</i>	Start at the margin
<i>CL</i>	Use a capital letters
<i>SP</i>	Spelling Practice
<i>P</i>	Punctuation
<i>T</i>	Use the correct tense
<i>//</i>	Start a new paragraph

H	Improve your handwriting
	Come and see me!
	Use a connective
	Verbal Feedback
	It does not make sense

French

tb	très bien
b	bien
ab	assez bien
Vu	j'ai vu mais je n'ai pas tout corrigé
✓	bon
X	faux
	attention
	trop vague
	essaye encore
M	à la marge
Maj	Majuscule
O	orthographe
P	punctuation

T	temps, conjugaison à revoir
//	fais un nouveau paragraphe
E	écriture (soigne ton écriture)
C	attention à la copie
Q	utilise des connecteurs
	on discute après
●	aide durant la tâche
	viens me voir

Pour les évaluations

1=NA Non Acquis

2=ECA En Cours D'Acquisition

3=AR À Renforcer

4= A Acquis

German

∇	Wort ausgelassen
V	Verbessern
	Das macht keinen Sinn
H	Handschrift
┌	Neuer Paragraph
↑	Großschreibung
↓	Kleinschreibung
←	Zeilenanfang

SPANISH

✓	Corregido
?	Con Ayuda
☆	Excelente
😊	Trabajo completado
MB	Muy bien
B	Bien
R	Regular
✗	Mal
👁	Revisar
?	No entiendo
📖	Gramática
📚	Vocabulario
🔤	Signos de puntuación

Implications of the COVID pandemic

At the reopening of the school in September 2020 following the COVID pandemic, there may be some adjustments to marking strategy to reduce/limit the amount of sharing of exercise books between pupils and teachers.

Strategies include the use of stamps and the continued use of google classroom to submit assignments in the secondary school with marking done electronically.

