



Behaviour Chart with actions and consequences V4

behaviour	comment	actions	consequences	consequence if repeated
late to lesson	late after class has settled	Teacher records late	warning	See consequences for persistent lateness
persistent lateness	2 or more "late to lesson" incidents	teacher sends email to absence team giving details	absence team emails parents, The student writes a letter of apology and detention in school time.	parent meeting with absence team, detention outside school hours
poor behaviour in lesson	teacher sets class rules, includes using mobile phone without permission	conversation and warning, sent out of class for less than 5 minutes, record action on School Base (Secure Notes) and confiscate phone for rest of day	teacher intervention teacher informs class teacher via email /verbally	Inform Pastoral Team via pastoral@europaschool.uk
unacceptable/several poor behavioural incidents in lesson	teacher sets class rules	Student(s) is 'Parked' with work (see Appendix 1). Subject Teacher completes Parking form and returns it to Class Teacher. The student will have a meeting with the Class Teacher.	Remain 'Parked' for remainder of lesson, letter of apology, email parents.	Parents' meeting with DHOS, detention outside school hours.
poor behaviour outside lesson	in an out of bound area/ swearing/ being rude/using mobile phone/ dropping litter etc	conversation and warning with the member of staff. Possible immediate reparation. mobile phone confiscated for the rest of day.	Staffs report to class teacher/ pastoral team via email/verbally	See Unacceptable behaviour. Detention for repeated use of mobile phone.
unacceptable behaviour outside lessons	vandalism, smoking, aggression, out of school grounds, drugs	staff escort student(s) to Principal/DHOS.	letter of apology, email/telephone parents, detention outside school hours, parents' meeting, possible suspension decided by Principal.	Report immediately to Principal/DHOS.

* DHOSs = Deputy head of Secondary.