



Schola Europaea

Office of the Secretary-General

General Secretariat

Ref.: 2015-02-D-9-en-2

Orig.: EN

Europa School UK

Dossier of conformity – Secondary Cycle, years 6 and 7.

BOARD OF GOVERNORS OF THE EUROPEAN SCHOOLS

Meeting on 15-17 April 2015 in Prague (Czech Republic)



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for Education

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Mr K Kivinen
Secretary-General
European Schools
Rue Joseph II, 30
Brussels
1049 Belgium

4 February 2015

Dear Mr Kivinen

**Europa School UK: Dossiers of Conformity and Proposal for European Schools
Secondary Accreditation (S1 to S5 and S6 to S7)**

I am pleased to enclose the Dossiers of Conformity (Dossiers) covering Europa School UK's (ESUK) proposed secondary cycle of education (S1 to S5 and S6 and S7) to enable consideration for ESUK to become an accredited European School offering the European Baccalaureate (EB) from September 2017.

I would be grateful if the Dossiers can be presented to the Joint Teaching Committee (JTC) on 12 and 13 February and to the Board of Governors (BoG) at its next meeting in April. The Dossiers are submitted simultaneously because ESUK will open its entire secondary school (S1 to S7) on 1 September 2017. Further information is provided in the Foreword of each Dossier, but early consideration of ESUK's proposals is desirable to help with what is hoped will be a seamless and successful transfer of pupils to ESUK on closure of the European School Culham on 31 August 2017.

It is acknowledged that an audit will have to be undertaken before any decision can be made about accrediting ESUK school's secondary cycle. As covered in their S6 to S7 dossier, ESUK have suggested a pre-audit during the spring term of 2017, followed by an audit covering S1 to S5 and S6 and S7 early in the 2017/18 academic year. Other ideas around auditing that will allow early consideration of ESUK's secondary accreditation from September 2017 could perhaps be discussed at the JTC.

The UK delegation supports ESUK's application for European Schools secondary accreditation but wishes it to be noted that currently the EB is not an accredited qualification for use in the English education system. ESUK have therefore been invited to seek permission and approval to offer the EB as a qualification directly by the Secretary of State for Education.

Yours sincerely

RICHARD HOY
European Schools Team

**On behalf of Europa School UK
Governing Body**

**Supported by UK Department for
Education**

FOREWORD

Europa School UK is currently an accredited European School for Nursery and Primary. It is unique among UK state schools in offering the European Schools' programme and also among the Accredited European Schools in offering a completely bilingual approach throughout primary. The pupils of the current Europa School will enter an English Section in Secondary, with care taken to maintain a very high level of what will become their second language. In general this will be taught to a native speaker level, but with due regard for differentiated teaching and learning.

Europa School UK will finish the 2016-17 school year with a complete Primary school. From September 2017 it will have in addition a complete Secondary school, including students completing their Baccalaureate at the end of the academic year. This unusual course of events is due to an agreement that students of the European School of Culham may join the Europa School immediately following the closure of the European School on 31st August, 2017, provided they have formally confirmed their intention to join us by 31st December, 2016.

As a result Europa School UK cannot progress sequentially through S1-S5 accreditation, submission of a S6-S7 dossier, audit and then accreditation, but is obliged to seek simultaneous accreditation of both in advance of opening them together. It is assumed that the students joining Europa School's S7 in 2017 will have completed and passed S6 with the European School of Culham. The bulk of those joining S6 at this time would have completed S5 with the European School of Culham, although students may also join from other backgrounds provided they met the criteria for admission to the European Baccalaureate course.

Europa School UK would welcome a pre-audit in spring 2017 followed by an audit of S1 to S5 and S6 to S7 early in the 2017-18 academic year.

The fundamental model adopted for the Baccalaureate years is that of an English section with SWALS. This will allow various L1 courses to be offered to students arriving from the European School with L1 other than English. For those rising from the current Europa School, SWALS status will not be required until future Primary streams including languages additional to English, French and German work their way through to S6. That will not be before 2027.

General information

Name of the school: Europa School UK Address: Thame Lane, Culham, Oxon OX14 3DZ, UK Phone : +44 1235 524060 e-mail : info@europaschooluk.org Website: http://europaschooluk.org		
Status		
<ul style="list-style-type: none"> • State (public sector) school <i>Recognised by national authorities</i> 	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<ul style="list-style-type: none"> • Independent (private sector) school 	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Funding		
<ul style="list-style-type: none"> • Public <i>ESUK is a state-funded Free School: it receives funding directly from the UK government equivalent to what any English state school of a similar type and size would expect to receive through its Local Authority. It does not charge fees and is not permitted to do so. Like many other state schools, ESUK is aware that regular fund-raising activities may support supplementary opportunities for the pupils. A lively and innovative Parents' Association has already started to run community events to assist in building up the school's resources and extra-curricular programme. Other permissible routes of donation will be explored.</i> 	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<ul style="list-style-type: none"> • Private 	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Mixed 	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Teaching levels		
<ul style="list-style-type: none"> • Nursery <ul style="list-style-type: none"> – number of years: 2 (Reception & Year 1) – age range of pupils: 4 – 6 years 	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<ul style="list-style-type: none"> • Primary <ul style="list-style-type: none"> – number of years: 5 (Year 2 to Year 6) – age range of pupils: 6 – 11 years 	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<ul style="list-style-type: none"> • Secondary <ul style="list-style-type: none"> – number of years: 7 (Year 7 to Year 13) – age range of pupils: 11 – 18 years 	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Where applicable, links with other schools for teaching levels not catered for by the school itself: (please give details) <i>Once fully open, the school expects to be able to provide a broad and balanced curriculum within the European framework for all academic levels and year groups. However, in any cases where this proves not possible (for instance, where option groups might be economically non-viable), the school will look to operate consortia arrangements with other schools offering the European Baccalaureate.</i>		N/A

Certificates prepared: <i>S5 harmonised exam, European Bacculaureate</i>		
Recognition of the certificate(s) for admission to higher education		
<ul style="list-style-type: none"> in the country 	Yes X	No <input type="checkbox"/>
<ul style="list-style-type: none"> abroad 	Yes X	No <input type="checkbox"/>
Total number of pupils 785		
Number of pupils per teaching level		
<ul style="list-style-type: none"> nursery: 112 		
<ul style="list-style-type: none"> primary: 281 		
<ul style="list-style-type: none"> secondary: 392 		
<p><i>The details set out above describe the school as it will be once fully open (Sept 2017). At the time of writing, the school is open only to pupils in N1-N2 and P1-P3 (Reception and Years 1-4 in the English system). By Sept 2016, all primary year groups will have opened. In September 2017, the entire secondary section will open – Years S1-S7 (Years 7-13 in the English system).</i></p>		
Management		
Head (Principal): Peter Ashbourne		
Deputy Heads:		
<ul style="list-style-type: none"> Head of Primary: Pascal Maréchau Head of Secondary: TBA 		
Administrators		
<ul style="list-style-type: none"> Bursar: TBA Finance and Admin Manager: Nicola Tanner PA to Principal: Dési Correia 		
Other		
<p>← <i>With only five year groups currently operational, whilst the school has a fully worked-out staffing structure, it has not yet made appointments to a number of leadership/management posts and will not do so until closer to the time when the secondary section will open in its entirety (Sept 2017). When the structure is fully operational, all subject areas will have a subject coordinator: Oversight of the whole curriculum and teaching and learning within their cycles will rest with the two Head teachers (Primary and Secondary), reporting ultimately to the Principal. Educational advisers and other professionals will be consulted as needed.</i></p>		

Administrative Bodies	
Members of the Trust Professor Andrew Parker Mrs Jutta Weber Mrs Antonella Shorrocks	Mrs Karin Loudon Mr Paul Adams Mrs Clara Della Croce Mrs Jackie Holderness
<i>The founding members are legally responsible for the Academy trust and ensure that the school stays true to the purpose it was set up for. They appoint up to seven governors of the ESUK's Governing Body. Under arrangements for Free Schools and Academies in England, ESUK is both a company registered at Companies House and a charitable trust, exempt from the requirement to register with the Charities Commission. The company is a company limited by guarantee and the seven members above each contributed a guarantee of £10 each to form the company. The members of the company appoint the Directors of ESUK, including the Principal ex officio as a Director of the company, and act as Trustees for the Charity.</i>	
Governing Body Mrs Jutta Weber (Chair) Professor Andrew Parker Mrs Antonella Shorrocks Mrs Karin Loudon Mrs Clara Della Croce Mrs Jackie Holderness Dr Jane Spiro	Mr Peter Ashbourne (Principal) Mr Simon Purves (Parent Gov) Ms Clare Cousineau (Parent Gov) Mrs Sarah Kynoch (Staff Gov) Mrs Pascale Smith (Staff Gov) Mr Damian Hickman (Dr Melanie Gould (Clerk))
<i>The diverse governing body of Europa School UK (ESUK) currently has 15 positions including the Principal. The parent and staff bodies each elect two governors. Seven governors can be appointed by the founding members. Three further are for Co-opted Governors. Currently the Governing Body has 2 vacancies.</i>	
Advisory Bodies There are the currently the following Governors' committees: Education committee (including SEN group), Finance Committee (including Fundraising Group), Premises Committee, Admissions Committee, Appeals panel, Working Group 2017	
Regulatory Body Education Funding Agency of the Department for Education <i>Overseeing funding agreement</i>	
Management Committee Principal, Head of Primary, Finance & Admin Manager <i>Current, will be augmented for Secondary</i>	
Pedagogical Committee Principal, Head of Primary, SENCO, Senior Teacher <i>Current, will be augmented for Secondary</i>	
Parents' representation The parent body elects two Governors. <i>Europa School UK has an active Parents & Teachers Association (PTA) which supports the multicultural educational setup of the school (http://www.europa-pta.org/). Additional to the usual work the PTA of ESUK is developing resource pools (DVDs, books, etc.) for the multilingual</i>	

education. Additionally it is developing a resources webpage for all parents (<http://esuklanguageresources.weebly.com/>)

Students' representation

The "student voice" is heard through an elected council bringing together representatives from each class. A formal committee structure will be developed in secondary.

Staff representation:

The staff of ESUK elects two Governors.

The PTA is a joint organisation for parents and teachers.

European schooling		
• Existence of a European Institution/Agency	Yes <input type="checkbox"/>	No X
• Existence of an international institution <i>There are numerous institutions in the area, but not with any right to places at the school. Nonetheless there is mutual interest between the institutions and the school</i>	Yes X	No <input type="checkbox"/>
• Whole school devoted to European schooling?	Yes X	No <input type="checkbox"/>
• Section or part of school devoted to European schooling?	Yes <input type="checkbox"/>	No X
• Prior existence in the school of international and/or bilingual education other than European schooling?	Yes <input type="checkbox"/>	No X
<i>There is currently no agreement with the Europa School to give preference to Category 1 pupils, and in general such preference would be incompatible with current UK regulations</i>		

←

<ul style="list-style-type: none"> • Language sections 				
<ul style="list-style-type: none"> • Number of language sections: 1 				
<ul style="list-style-type: none"> • Language(s) of the sections (L1): <i>English</i> 				
Organisation of studies				
Nursery & Primary	English/French Stream	English/German Stream		
N1 (Reception)	28	28		
N2 (Year 1)	28	28		
P1 (Year 2)	28	28		
P2 (Year 3)	28	28		
P3 (Year 4)	28	29		
P4 (Year 5)	28	28		
P5 (Year 6)	28	28		
Total	196	197		
Secondary	English Section: L2 French	English Section: L2 German		
S1 (Year 7)	28	28		
S2 (Year 8)	28	28		
S3 (Year 9)	28	28		
S4 (Year 10)	28	28		
S5 (Year 11)	28	28		
S6 (Year 12)	28	28		
S7 (Year 13)	28	28		
Total	196	196		
Total for school	785			
<p>← <i>Figures for N1-P3 (Reception, Years 1-4) reflect actual numbers. Figures for P4-S7 (Years 5-13) – year groups which are not yet operational - assume full year groups.</i></p> <p>← <i>Figures for S2-S7 (Years 8-13) specifically DO NOT attempt to reflect the position as it will be in 2017 - when pupils currently on roll in P4-S4 (Years 5-10) at the European School will transfer over into Years 8-13 at ESUK, as these groups are anomalous.</i></p> <p>←</p> <p>← <i>The term 'language section' is not appropriate in Nursery and Primary, as ESUK classes are all taught 50/50 in their two languages – German/English or French/English.</i></p>				

Pupils whose first language is not included in the enrolled language stream		
	Nursery	Primary
Arabic		1
Bulgarian	1	
Chinese	1	2
Danish		2
Dutch		3
Finnish	1	2
French	7	1
German	1	2
Greek		1
Hungarian		1
Italian	2	8
Japanese	1	
Punjabi		3
Polish	3	4
Portuguese	1	
Russian	2	1
Spanish	5	3
Total	25	34
	Nursery	Primary
Pupils receiving first language tuition		
English	71	199
French	12	23
German	4	25
Total	87	247
<p>← The figures above reflect the actual situation at the time of writing – i.e. they relate to N1-P3 only. As a UK state-funded school, ESUK does not charge parents/carers a fee for their child's admission to the school or tuition of the school's main curriculum. As a result, the school runs a restricted number of language streams, which broadly reflect the range of languages spoken by its pupils. Parents/carers understand that, at present, the school can only sustain two NURSERY/PRIMARY streams – German/English and French/English. As the school grows and begins to be able to deploy its funds more flexibly, the school will endeavour to invest in first language tuition for pupils who are being taught within a language stream that does not allow for tuition in their first language.</p>		
<ul style="list-style-type: none"> Specific tuition in the language of the section for pupils without their own language section <i>There will be support without distinction of native language for pupils experiencing difficulty in English</i> 	Yes <input type="checkbox"/>	No X
<ul style="list-style-type: none"> Provision of mother tongue teaching for pupils without a section in the language in question <i>Will be provided exceptionally from 2017 for those secondary students already having L1 other than English when previously attending the European School, Culham</i> 	Yes <input type="checkbox"/>	No X
<ul style="list-style-type: none"> by a teacher from the actual school <i>where possible</i> 	Yes X	No <input type="checkbox"/>
<ul style="list-style-type: none"> using distance learning techniques 	Yes X	No <input type="checkbox"/>

<i>as required</i>		
• in cooperation with the European Schools <i>to be arranged as required</i>	Yes X	No <input type="checkbox"/>
• in cooperation with other schools or with embassies <i>in the absence of suitable ES support</i>	Yes X	No <input type="checkbox"/>
• Provision of vehicular languages as L2	Yes X	No <input type="checkbox"/>
Which ones: French	Yes X	No <input type="checkbox"/>
German	Yes X	No <input type="checkbox"/>
<i>English is the Section Language</i>		
• Tuition in the language of the country	Yes X	No <input type="checkbox"/>
• Status of this tuition:		
– compulsory	Yes X	No <input type="checkbox"/>
– optional	Yes <input type="checkbox"/>	No X
• Number of pupils studying the language of the country as:		
– L1: <i>All in the current ESUK standard model</i>		
– L2: 0		
– L3: 0		
– L4: 0		
• Subjects taught in L2 up to year 5		
• history	Yes X	No <input type="checkbox"/>
• geography	Yes X	No <input type="checkbox"/>
• others	Yes <input type="checkbox"/>	No X
• from which year onwards: <i>Human sciences from S1, history, geography from S4</i>		
• Secondary years 6 and 7		
• Teaching of history and geography in L2 (DE, EN or FR)	Yes X	No <input type="checkbox"/>
• Learning of a L3 possible from secondary year 2	Yes X	No <input type="checkbox"/>
• Learning of a L3 possible before secondary year 2	Yes X	No <input type="checkbox"/>
– If so, from which year onwards: S1		

• **School development plan**

The objectives set here flow from the school's founding principle, which is to be a UK state school offering a European education.

← Short-term objectives	← To establish a sound foundation in early education, from which success in the European Schools' programme will be a realistic prospect for all pupils
	← To establish a system of assessment appropriate for the European Schools' assessment model, which also ensures appropriate recognition of pupils' achievements within the UK system
	← To continue to recruit outstanding and appropriately qualified teachers and support staff as the school continues to grow in size; to provide appropriately targeted continuing professional development for all staff.
	← To ensure all year groups continue to be fully-subscribed as each additional primary year group opens
	← To secure additional sources of funding to be used to further enrich the learning experiences on offer to pupils, particularly with respect to tuition in first languages not offered in the mainstream timetable of ESUK

	← To become an accredited European School
	← To develop a robust and comprehensive plan to ensure a smooth and trouble-free transfer from a two form entry primary school (2016) to a two form entry 4-18 'all-through' school (2017)
← Long-term objectives	← To aid pupils to become reflective, life-long learners in line with the European Framework on Key Competences
	← To promote a culture of plurilingualism and provide multicultural, multilingual European Education – including pupils achieving C2 competence in at least two European languages at age 18.
	← To encourage applications to the school, reflecting the broad range of social and linguistic backgrounds of those interested in a multilingual European education.
	← To create systems to engage support and investment from the local community, business and research and effectively involve pupils and parents in the development of the school
	← To recruit outstanding teachers, notably for our specialisms in languages and science.
	← To develop a healthy living approach for all pupils.
	← To actively develop pupil voice in the organisation of the school
	← To provide guidance for choice of options, career path and formal education beyond school
← On-going pedagogical priorities	← Teaching is based on sound subject knowledge and appropriate pedagogy.
	← The primary focus of all school activity will be on learning and broadening of experience
	← Assessment should measure attainment and progress and should be used primarily to inform the teacher and pupil in formulating plans for future educational steps
	←
	← Learners should be actively involved in their own learning and develop abilities of self-assessment
	← Data are collected and analysed to aid learning and to verification against external measures of achievement and progress
	← A wide range of learning styles and strategies is employed
	← Differentiation is employed in lessons to ensure that each pupil is challenged at an appropriate level
	← Parents are informed of and involved in their children's learning
	← Pupil behaviour is founded on good role models and positive reinforcement.
	← Pupils are given a voice in the running of the school and encouraged to develop as mature, responsible adults
	← Individual needs are recognised and directly catered for
←	

← On-going European dimensions	← The curriculum is that of the European Schools, enhanced to take account of English national requirements
	← Pupils are made aware of the rich cultural heritage of their own backgrounds and those of their peers.
	← Teachers and support staff provide role models of multicultural and multilingual learning
	← Contact and exchange with other schools in Europe is actively pursued
	← All pupils to be fluent in at least two of English, French and German
	← Other languages to be supported within the means of the school and the aspirations of the school community

Curriculum		
Syllabuses up to secondary year 5 (inclusive)		
• National <i>religious education, ICT</i>	Yes X	No <input type="checkbox"/>
• European Schools (<i>All others</i>)	Yes X	No <input type="checkbox"/>
• Mixed	Yes <input type="checkbox"/>	No X
• specific (please give details).....	Yes <input type="checkbox"/>	No X
• Teaching of religion		
– compulsory *	Yes X	No <input type="checkbox"/>
– optional	Yes <input type="checkbox"/>	No X
• Teaching of ethics: <i>included in religious education</i>	Yes X	No <input type="checkbox"/>
– compulsory	Yes X	No <input type="checkbox"/>
– optional	Yes <input type="checkbox"/>	No X
← * <i>The school should make provision for the teaching of religious education and a daily act of collective worship. This is compulsory under UK law and must be provided to all pupils – however, parents/carers have the absolute right to withdraw their children from religious education, should they wish to. In practice, few parents/carers choose to do so, recognising that what is being provided is ‘education’ not ‘instruction’ – i.e. pupils learn about other faiths, in the same way that they learn about other countries and ways of life in geography.</i>		
• European schooling in secondary years 6 and 7		
• Anticipated date of organisation of the first year 6	Sept, 2017	
• Application for accreditation for these years currently before the Board of Governors	Yes X	No <input type="checkbox"/>

• Teaching organised in cooperation with a fully-fledged European School	Yes <input type="checkbox"/>	No X
• Teaching exactly following the European Schools' syllabuses	Yes X*	No <input type="checkbox"/>
• * <i>religious education, ICT have been prepared by national authorities</i>		
• Preparation of candidates for the European Baccalaureate	Yes X	No <input type="checkbox"/>
• Wish to organise the European Baccalaureate in the school	Yes X	No <input type="checkbox"/>
• Anticipated date of organisation of the first European Baccalaureate session	June 2018	
← <i>When the secondary section opens in September 2017, a cohort of pupils, previously on roll at the European School Culham, will transfer across into what will be S7 (Year 13). These pupils will have already completed year one of the Baccalaureate – so will sit their final examination in June 2018.</i>		
• Career or higher education options guidance organised in secondary years 6 and 7 (and S2 to S5)	Yes X	No <input type="checkbox"/>
← <i>As a UK state school we are obliged to provide independent careers advice for all pupils from S2 to S7. They will have access to the National Careers Service. University applications procedure will be led by an assigned teacher and implemented through class teachers, with guidance and training provided</i>		

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Teaching materials and equipment

• School books and textbooks	Yes X	No <input type="checkbox"/>
– national: (and international) English language	Yes X	No <input type="checkbox"/>
– specific: <i>Intermath, texts to support teaching through French and German</i>	Yes X	No <input type="checkbox"/>
• Computers, tablets, bare bones computers, thin clients	Yes X	No <input type="checkbox"/>
• Multimedia libraries	Yes X	No <input type="checkbox"/>
• Library books/works of reference	Yes X	No <input type="checkbox"/>
• Scientific experimentation equipment/apparatus <i>Added as required at secondary level</i>	Yes X	No <input type="checkbox"/>
• Others: <i>Interactive whiteboards/projectors</i>		

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Weekly timetables and School calendar

- ESUK follows the European schools' calendar. However, we will also try whenever possible to keep into consideration the school calendar in force in Oxfordshire so as to help our parents with childcare issues and family holidays, should they have children both in the ESUK and other local schools.
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- The weekly **primary** timetable consists of five full days and breaks down as follows:

	P1&P2		P3, P4&P5		
	Stream L	Working L	Stream L	Working L	
Stream Language (FR/DE)	06:30		06:30		08:00
Working Language (EN)		06:30		06:30	10:20
Mathematics	02:30	02:30	03:00	03:00	11:30
Music	00:30	00:30	00:30	00:30	12:30
Art	01:00	01:00	00:30	00:30	14:00
PE	01:00	01:00	00:45	00:45	14:20
DoW	01:45	01:45	02:00	02:00	15:35
RE		01:00		01:00	
Recreation	03:20		03:20		
Total	30:50		30:50		

Primary shape of day	
08:00	1st Session
10:00	Break
10:20	2nd Session
11:30	Lunch
12:30	3rd Session
14:00	Break
14:20	4th Session
15:35	End

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The weekly **secondary** timetable consists of five full days and breaks down as follows:

YEAR GROUP	S1 (Y7)	S2 (Y8)	S3 (Y9)	YEAR GROUP	S4(Y10) + S5(Y11)
SUBJECT	Periods	Periods	Periods	SUBJECT	Periods
L1 English / SWALS	5	5	4	L1 English / SWALS	4
Mathematics	4	4	4	Mathematics	4 or 6
L2 (DE or FR)	5	5	4	L2 (DE or FR)	4
Third Language (L3)	2	3	3	Third Language (L3)	3
Integrated Science	4	4	4	Biology	2
Human Science *	3	3	3	Chemistry	2
Art	2	2	2	Physics	2
Music	2	2	2	History *	2
Religion	2	2	2	Geography *	2
Physical Education	3	3	3	Religion	1
ICT	1	1	2	Physical Education	2
Latin		2	2	Latin	4
Supervised study/support	5	3(+2)	4(+4)	Fourth Language (L4)	4
Assembly	1	1	1	Economics	4
				Art	2
				Music	2
Optional Subject				ICT	2
				Supervised study/support	4(+4)
				Assembly	1
				Optional Subject	

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S6 & S7	Subject	Periods	Language
Compulsory Subjects	Language 1	4	
	Language 2	3	
	Maths	3 or 5	English
	History ^{(a) (b)}	2	L2
	Geography ^{(a) (b)}	2	L2
	Biology ^(c)	2	English
	Philosophy ^(b)	2	English
Options	History 4	4	L2
	Geography 4	4	L2
	Philosophy 4	4	English
	Latin	4	English
	Language 3	4	
	Language 4	4	
	Economics	4	English
	Biology 4	4	English
	Chemistry	4	English
	Physics	4	English
	Art	4	English
	Music	4	English
	L1 Advanced	3	
	L2 Advanced	3	
	Maths Advanced	3	English

Secondary shape of day	
08:15 – 09:00	Period 1
09:05 – 09:50	Period 2
09:50 – 10:10	Break
10:10 – 10:55	Period 3
11:00 – 11:45	Period 4
11:50 – 12:35	Period 5
12:35 – 13:20	Period 6 (Lunch)
13:20 – 14:05	Period 7
14:10 – 14:55	Period 8
15:00 – 15:45	Period 9

Complementary Subjects including L5^(d) will be available

(a) in L2 for all students

(b) compulsory when the 4-period course is not chosen

(c) compulsory when neither Bio4 nor Phys or Chem courses are chosen

(d) beginners only

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School calendar

• number of school days per year: 180		
• division of the school year into:		
– terms	Yes X	No <input type="checkbox"/>
– semesters	Yes <input type="checkbox"/>	No X
<p>• Breakdown of school holidays: <i>ESUK follows the European schools' calendar. However, we will also try whenever possible to keep into consideration the school calendar in force in Oxfordshire so as to help our parents with childcare issues and family holidays, should they have children both in the ESUK and other local schools.</i></p>		

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Assessment of pupils

● frequency of reporting (school reports): 2 per year: mid-year and end of year		
● type of assessment		
– formative	Yes X	No <input type="checkbox"/>
– summative	Yes X	No <input type="checkbox"/>
● class councils	Yes X	No <input type="checkbox"/>
← <i>The school will assess against the criteria of the European Schools' curriculum, making use of the proposed reporting arrangements of the European Schools.</i> ←		
← ← <i>Within the UK there are also specific assessment expectations for pupils across the age range - though these are currently under review. Whatever requirements emerge, ESUK will ensure full adherence to these – including assessing both attainment and progress for formative purposes, in line with English national practice.</i> ← <i>We will use the A and B grades of the European Schools throughout secondary, with B-tests introduced in S4 and the Harmonised assessment used at the end of S5.</i> ← <i>Assessment throughout S6 and S7 will be according to the rules of the European Baccalaureate.</i> ←		
← ← <i>Internal assessment will be evidence-based, including a portfolio of pupil work throughout primary. Teachers will involve pupils in the assessment of their own work.</i> ←		
← ← <i>Under current national arrangements, the school is required to establish an entry point for pupils into formal education through the UK Early Years Foundation Stage Profile. This is currently working well but it is anticipated that we may decide to merge or replace this with the proposed European Schools' Entry Profile.</i> ←		
← ← <i>Currently the school also uses NFER standardised tests to confirm internal assessment of progress and provide an externally verified measure of attainment. We anticipate continuing some such form of standardised testing, related as closely as possible to the European Schools' programme.</i> ←		
← ← <i>For reporting to parents, the Europa School UK will use the proposed reporting arrangements of the European Schools, augmented where necessary to reflect local relevance within the ESUK curriculum and include compulsory national reporting.</i> ←		
← ← <i>For the purposes of accountability to the national authorities and to provide motivation and involvement in learning for pupils, we measure individual pupil progress as well as attainment at fixed points. This will be facilitated by the European Schools' 'inclusion of a learning continuum in order to demonstrate the pupil's development' – adapted to translate into the points scores currently in use in the UK system - supported by detailed mapping of the European Curriculum against the English National Curriculum.</i>		

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Provision for SEN (special educational needs) pupils

• Special equipment	Yes X	No <input type="checkbox"/>
• Specialist staff	Yes X	No <input type="checkbox"/>
← <i>The ESUK has a Special Educational Needs (SEN) policy, which is fully in line with the most up-to-date UK national requirements. The school will also adhere to all special arrangements for pupils with special needs relating to examinations in the European School System, including for the Baccalaureate.</i>		

• Learning support

• Extra tuition	Yes X	No <input type="checkbox"/>
• Catch-up classes	Yes X	No <input type="checkbox"/>
– in which subjects: L1, L2, Mathematics		
• Individualised lessons	Yes X	No <input type="checkbox"/>
• Small group lessons	Yes X	No <input type="checkbox"/>
<i>is not anticipated that such support would be needed in the Baccalaureate years</i>		

• Links with the European Schools system

• Links with the European Schools system	Yes X	No <input type="checkbox"/>
• Links with one European School in particular	Yes X	No <input type="checkbox"/>
• which one: ES Culham, and Network of AES		
← <i>ESUK at present maintains very close links with The European School Culham, with whom it currently shares a site until the end of August 2017. ESUK also holds membership of the Associated European Schools Network and will be proactive in further developing robust partnerships with other schools within the European Schools system.</i>		
• Information for pupils and guidance	Yes X	No
• provided by: class teachers, student counsellors, admin staff		
• from which year: S2		

Extra-curricular activities

Activities offered:		
• in the school	Yes X	No
• outside the school	Yes X	No
• organised by		
– the school	Yes X	No
– parents and external agencies	Yes X	No
• free of charge	Yes X	No

<ul style="list-style-type: none"> charge made <p><i>Charging is dependant in the type of activity. In some cases a voluntary contribution may be sought. For after-school activities there is usually a charge.</i></p>	Yes X	No
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Communication with parents

Means:		
<ul style="list-style-type: none"> school reports <p><i>Twice a year, mid-year and end of year, following ES model</i></p>	Yes X	No
<ul style="list-style-type: none"> meetings <p><i>Introductory meeting for parents by class group</i></p> <p><i>formal individual consultation twice a year (to include older students with parents)</i></p> <p><i>drop in availability once a week</i></p> <p><i>individual by appointment</i></p>	Yes X	No
<ul style="list-style-type: none"> mail (usually soft copy my e-mail) 	Yes X	No
<ul style="list-style-type: none"> internet - website 	Yes X	No
<ul style="list-style-type: none"> newsletter 	Yes X	No

Funding of European schooling

<ul style="list-style-type: none"> By the supervisory body 		
<ul style="list-style-type: none"> <ul style="list-style-type: none"> state (public sector) 	Yes X	No
<ul style="list-style-type: none"> <ul style="list-style-type: none"> private (private sector) 	Yes	No X
<ul style="list-style-type: none"> <ul style="list-style-type: none"> national authorities 	Yes X	No
<ul style="list-style-type: none"> <ul style="list-style-type: none"> local authorities 	Yes	No X
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <i>but local decisions influence distribution of funding</i> 		
<ul style="list-style-type: none"> School's own funds 	Yes	No X
<ul style="list-style-type: none"> Parents: <i>after-school activities and voluntary contributions</i> 	Yes X	No
<ul style="list-style-type: none"> European Commission 	Yes	No X
<ul style="list-style-type: none"> European Agency or Institution 	Yes	No X
<ul style="list-style-type: none"> International Institution 	Yes	No X

Staff

Specific management , if applicable:		
• Head teacher (currently only in primary)	Yes X	No <input type="checkbox"/>
• Department head(s)	Yes <input type="checkbox"/>	No X
• Others	Yes <input type="checkbox"/>	No X
• Teaching staff		
Number of teachers		
• Number of teachers for European schooling: <i>~46 full-time equivalent posts</i>		
• Number of teachers recruited specially for European schooling: <i>all</i>		
• Number of teachers from the host school involved in European schooling: <i>n/a</i>		
Teachers' status: <i>Employed by the school</i>		
Length of contracts: <i>Permanent, except for specific short term need</i>		
Teachers' remuneration		
• National authority of the host school responsible for remuneration	Yes <input type="checkbox"/>	No X
• School itself responsible for remuneration	Yes X	No <input type="checkbox"/>
Recruitment of teachers		
• Recruitment of teachers organised in cooperation with the educational authorities of the country in which they are qualified and registered to teach	Yes <input type="checkbox"/>	No X
• Involvement of European School inspectors in the recruitment of teachers <i>although inspectors may be asked to assist with contacts for recruitment</i>	Yes <input type="checkbox"/>	No X
• Involvement of national inspectors in the recruitment of teachers	Yes <input type="checkbox"/>	No X
Teachers' qualifications		
• Teachers are native speakers of the language in which they teach <i>* we require a level C2 from the European Framework</i>	Yes X*	No <input type="checkbox"/>
• Teachers are holders of the academic and professional qualifications required to teach the subject in question in the country or countries (case of a language spoken in several countries) in the language of which they teach <i>All teachers hold teaching qualifications recognised within EU</i>	Yes <input type="checkbox"/>	No X
Evaluation of teachers' performance	Yes X	No <input type="checkbox"/>

– by the Head	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
– by the national inspectors of the subject	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
– by European School inspectors	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
• frequency: three times a year		
• In-service training of teachers	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
– by whom: <i>the school, national teacher organisations, European Schools, Local Authority, independent providers</i>		
– frequency: <i>varies</i>		

• **Teaching Assistants**

• number: 11 FTE currently in post in primary		
• qualifications: level 3 or level 2 with addition training		
TAs are deployed as classroom support in N1 to P3 including some specialising in learning difficulties		

• **Administrative and ancillary staff**

• number: 5 FTE currently in post, 6 FTE to be added <i>With only five year groups currently operational, the school has a fully worked-out staffing structure, but has yet to make appointments to some leadership/management posts, doing so closer to the time when the secondary cycles will open (Sept 2017). When the structure is fully operational, all subject areas will have a subject coordinator: oversight of the whole curriculum and teaching and learning within their cycles will rest with the two Head teachers (Primary and Secondary), reporting ultimately to the Principal. Educational advisors and other professionals will be consulted as needed.</i>		
• posts: principal, heads, bursar, PA to principal, receptionist, ICT-manager, caretaker, educational advisor		
• qualifications: according to the requirements of the post		

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Opinion of the Joint Teaching Committee

The Joint Teaching Committee expressed a favourable opinion on the dossier of conformity of Europa School UK for years S6-S7 and invited the Board of Governors to approve it.