

## Admission Appeals Timeline 2019/20

### *For primary school entry into Reception in September 2019*

<b>Date</b>	<b>Event</b>
Tuesday 16 April 2019	First round allocation day (for on-time applications, received by 15 January 2019)
Tuesday 21 May 2019	Deadline for submitting primary (first round) appeals
Tuesday 11 June-Tuesday 23 July 2019	First round of primary appeals heard
Wednesday 12 June 2019	Second round allocation day (for applications received 16 January-3 May)
Wednesday 10 July 2019	Deadline for submitting primary (second round) appeals
Wednesday 24 July-Monday 14 October 2019	Second round of primary appeals heard

**Please note that appeals are not ordinarily held during school holidays.**

#### ***All other appeals***

Heard within 30 school days of being lodged (school days do not include weekends; INSET days; holidays.)

For a detailed explanation of the timeline, with notes, please see below.

<b><u>Primary School Appeals</u></b> <b>Re: On-Time Applications</b> <b>(received by 15/01/19)</b>	<b>KEY DATES / DEADLINES</b>	<b>Notes</b>
Allocation Day	Tuesday 16 April	
<b><u>Deadline</u></b> * for receipt of appeal form (20 school days from allocation day)	Tuesday 21 May	*Appeals will be accepted after this deadline but they may be heard with any late application appeals
Appeals heard between ..... (Must be heard within 40 school days of deadline to lodge appeal)	Monday 11 June and Tuesday 23 July	
<b>Re: Late Applications</b> <b>(received 16/01/19 – 03/05/19)</b>	<b>KEY DATES / DEADLINES</b>	<b>Notes</b>
Allocation Day	12 June 2019	
<b><u>Deadline</u></b> * for receipt of appeal form (20 school days from allocation day)	Wednesday 10 July	*Appeals will be accepted after this deadline but they may be heard with any late application appeals
Appeals heard between ..... (Must be heard within 40 school days of deadline to lodge appeal)	Wednesday 24 July and Monday 14 October *	* If appellants waive right to notice of hearing, appeals may be heard sooner where possible
<b>Re: Later Applications</b> <b>(received 04/05/19 – 03/09/19)</b>	<b>DEADLINE</b>	<b>Notes</b>
Appeals heard within.....	30 school days of appeal being lodged	Where an appeal in this category would have to be heard before any appeals for applications received 16/01/19 – 03/05/19 by applying the deadline of 30 school days, any such appeal would be heard at the same time as or after the other appeal(s)

		otherwise an injustice could occur and could be unfair.
<b>Re: In Year Applications* (received 04/09 – 21/07)</b>	<b>DEADLINE</b>	<b>Notes</b>
Appeals heard within.....	30 school days of appeal being lodged	These appeals will not be heard before any later application appeals for same year group at a school

\* For Europa School this includes applications for Year 7.

<b>Sixth Form Appeals</b>	
<b>NB These include pupils transferring from Year 11 to Year 12 in same school</b>	
<b>CONDITIONALITY of OFFERS</b>	<b>DEADLINE</b>
Where the offer of a place is conditional on exam results	Within 30 school days of confirmation of exam results
Where offer of a place not conditional on exam results	Within 40 school days of the deadline given for lodging appeals