



## Europa School UK

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<https://europaschooluk.org>

Dear Students,

In September, you will join Secondary and we want to wish you a very warm welcome! This document is intended to give you some information ahead of September, but there will be plenty of time to ask questions and time to settle in. Not everything will fit in this document, so we will try to stick to the main points.

One of the main differences with Primary is that we want to encourage you to organise your own learning. The school will often contact you directly instead of communicating via your parents.

The class teacher for S1F is Dr Coghill  
The class teacher for S1D is Dr Edwards

The name of the class will be either S1D or S1F depending on whether you do L2 (Language 2) French or German.

You will assemble in the Schuman hall (our main hall) on the first day, Wednesday 5 September, at 08.15, from where the class teachers will pick you up and they will hand you your personal timetable.

There is no school uniform, however you are expected to dress sensibly.

You will be allocated a locker, where you can keep your sports equipment and other items. Make sure to bring a little padlock for that. You may leave a spare locker key in reception.

The shape of the day is as follows:

Morning		Afternoon	
Period 1	08.15 – 09.00 hrs	<i>Period 6 (Break)</i>	<i>12.35 – 13.20 hrs</i>
Period 2	09.05 – 09.50 hrs	Period 7	13.20 – 14.05 hrs
<i>Break</i>	<i>09.50 – 10.10 hrs</i>	Period 8	14.10 – 14.55 hrs
Period 3	10.10 – 10.55 hrs	Period 9	15.00 – 15.45 hrs
Period 4	11.00 – 11.45 hrs		
Period 5	11.50 – 12.35 hrs		

Opening times of Dining Hall:      09.50 - 10.10 hrs;      12.35 - 13.30 hrs

## **Lunch payment**

For the canteen, your parents will be given a registration code before you start, and they can top up your account on a website (<https://www.ipayimpact.co.uk>). The first days you can give your name at the register to pay. Drop by the school office and ask for Desi to register for fingerprint registration or pin code.

## **Equipment list**

Items you will need to bring to school:

For Physical Education:

As a minimum pupils are required to have;

- Indoor trainers
- Outdoor trainers
- Football boots
- Shin pads
- A sleeved t-shirt (no vests)
- Shorts
- Tracksuit trousers
- Jumper

You will need the following for your other lessons:

1. A school bag
2. A planner for your homework (this will be provided by school)
3. A folder or folders to keep loose papers in
4. A casio calculator (or similar)
5. A pencil case with the following:
  - Eraser
  - A ruler
  - Glue
  - Blue pen
  - Black pen
  - Green pen
  - Red pen
  - Pencil
  - Pencil sharpener
  - Scissors
  - Highlighters

Teachers may ask you to get more items later on. Books will be provided by the school.

## **BREAK TIMES**

The secondary playground is next to the main road, behind the school. You can pick up a ball from the school office in exchange for a calculator, keys, wallet. Sometimes the field will be open. If the weather is poorly, you can go to the canteen or your common room. There are cameras in the common rooms and some other spaces and the output is recorded.

## **STUDY PERIODS**

There are supervised study periods, where you will have an opportunity to use a computer for some of your homework, or you will be helped to learn how to learn.

In unsupervised study periods you can use the library or you can play some sports on the playground or field if the latter is open.

## **MOBILE PHONES**

There is a no mobile phone policy at school. If you need to bring one because you arrive by school bus and want to be able to be in touch with your parents during the trip, please keep it in your locker or in your school bag, turned off, during the day. Any phones spotted by staff will be confiscated and brought to the school reception for collection at the end of the day. If it happens regularly, your parents will be asked to come in and collect it.

## **RESPONSIBILITY**

Our school is a very free place compared with many other schools. The premises are big and you are generally allowed to wander around within the school site. Please do not use the places for the primary children though. This freedom will last as long as everyone behaves responsibly. If there is trouble, the school may choose to have you in supervised areas at all times, so please use your freedom wisely.

## **STAFF**

The staff in the school office/reception can help you if you are lost, ill, or have any other concerns:

- Mrs Rushton
- Mrs Matthiesen
- Mrs Dalton

Head of Secondary/Acting principal: Mrs Wood

PA to Mrs Wood: Mrs Huyghues Despointes

Counsellors: Mr Stepan, Mr Pohle and Mrs Davies

Data manager (timetable, logins, newsletter): Mrs Desi Correia

IT manager: Mr Millmore

Librarian: Mrs Mallett

## **SUBJECTS**

<https://europaschooluk.org/media/62187/Europa-Curriculum-Map-Secondary-September-2017-2-.pdf>

Note: German L3 is running too this year.