**Excellerate Services UK is an award-winning quality driven contract cleaning & support services specialist with an innovative approach to delivering value-engineered Soft FM solutions to today’s-built environment.**

**We are currently looking for a Cleaning Operative To meet client expectations whilst operating in a professional manner and to ensure the Company’s Health and Safety and Environmental Policies are adhered to.**

**Working Hours & payrate**

1. **9am – 12pm (Flexible)**
2. **12pm – 5pm (Flexible)**
3. **Rate of pay £8.41**

**Please note we are fully flexible on hours and times which may be required for the right operatives.**

**Responsibilities/Duties**:

**Core Function**

* **To ensure a full knowledge and understanding of your designated duties, work areas, activities and expected standards of performance.**
* **To ensure that all work activities undertaken by you are authorised by your Line Manager and in accordance with your existing skills, knowledge and training received in line with the relevant task Safe System of Work and Risk Assessment.**
* **To ensure that your cleaning duties are carried out and completed to your contracted hours, and company and client specification and as instructed by your Line Manager.**
* **To be responsible for your own health and safety.**
* **To correct, or report to your line manager, any observed unsafe practices, conditions, equipment or machinery that may cause harm to yourself or your colleagues.**
* **Maintain a healthy and safe place to work and cooperate with managers in the implementation of health and safety matters.**
* **Follow the established procedures if accidents occur by reporting any accident/incident/near miss to your line manager immediately they occur.**
* **Report any absence from the company caused by illness or accident**
* **To deal with any complaints immediately and report to your Line Manager.**
* **To perform miscellaneous cleaning duties as appropriate or as instructed by your Line Manager.**
* **To attend and actively take part in any Tool Box Talk or Training session as requested by your Line Manager.**

### Customer Care

1. **Proactively develop and maintain the highest standards of customer care in all areas of responsibility.**